

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1927
March 24, 2020**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Carl Calarco (via Zoom), Shana Chudy, Debra Golley, Connie Hellwig, Leonard Zlockie (via Zoom)

Members Absent: All present

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby (via Zoom), Maren Bush (via Zoom), Erich Ploetz (via Zoom)

Staff Absent: None

Others Present: None

Call to order of meeting

President Van Wicklin called the regular meeting of March 24, 2020 of the Ellicottville Central School Board of Education to order at 6:04 p.m. The pledge to the flag of the United States was recited.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

ADDITIONS:

17. Personnel:

- a. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dave Pelton to the position of temporary substitute in the bus garage at a rate of \$29.90 per hour effective March 25, 2020.

Public Comment

None

Approve Agenda

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the March 24, 2020 Board of Education Meeting with addition 17a.

**Yes – 7
No – 0
Carried**

Presentations & Reports

Superintendent Miller stated that this is the District's first attempt at having a Board Meeting via video remote. The meeting was being broadcast live via Zoom.

Communications, Commendations

None

Informational Items

- a. Covid – 19: Superintendent Miller stated that a Robo Call was made prior to the meeting letting parents know that students work packets would be delivered tomorrow. Non-Resident students would have specific pick up points designated for their home district and resident students would have their packets delivered to their home address. Superintendent Miller stated that everyone is waiting to see if the governor extends the April 1st shutdown.

Superintendent's Report:

- a. Robert Miller – reported above in information items (Covid – 19).

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Principals Reports:

Erich Ploetz: MS/HS Principal: Mr. Ploetz stated that students in grades 7-12 will have a USB with their assignments on it. He stated that the District needs to be aware of students who do not have internet access or cell service. By providing the students with a USB, all students in grades 7-12 will be able to access assignments and download onto their computers. Mr. Ploetz stated that laer in the week, principals will be working on individual students needs.

Maren Bush: Elementary Principal/Director of Curriculum: Mrs. Bush stated that students in grades Prek-5 will be provided with paper-based packets. Teachers have provided curriculum for the next 4 weeks. She stated that envelopes are stuffed and ready to go.

School Business Executive Report:

Aimee Kilby: Mrs. Kilby stated that the business office is processing payroll this week and will be working on accounts payable next week.

Consent Items:

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of February 25, 2020; March 5, 2020; March 10, 2020 and March 17, 2020
- b. Acknowledgement of the March 3, 2020 & March 20, 2020 Claims Auditor Reports
- c. Approval of the February 2020 Treasurer's Report

**Yes – 7
No – 0
Carried**

Committee Reports:

None

Discussion Items:

None

Old Business:

None

New Business:

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Legal Notice, Annual Budget/Proposition Vote and Trustee Election.

**Yes – 7
No – 0
Carried**

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Moved by Hellwig, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the C/A BOCES 2020-2021 Annual Cooperative Purchasing Resolution: *WHEREAS*, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for various supplies, commodities, and/or services in the 2020-2021 fiscal year, and *WHEREAS*, The Ellicottville Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and *WHEREAS*, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore, *BE IT RESOLVED*, That the Ellicottville Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and, *BE IT FURTHER RESOLVED*, That the Ellicottville Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and, *BE IT FURTHER RESOLVED*, That the Ellicottville Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and, *BE IT FURTHER RESOLVED*, That the Ellicottville Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following propositions to be put before District Voters on Tuesday, May 19, 2020:

PROPOSITION NO. 1 - Basic Budget

Shall the following resolution be adopted, to wit: Resolved: That the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, BE AND IS HEREBY AUTHORIZED TO EXPEND THE SUM OF \$13,216,872 for the 2020-2021 school year budget. The Basic Budget will provide funds for all of the educationally related services and the maintenance of our school building.

PROPOSITION NO. 2 - School Bus Lease

Shall the following resolution be adopted, to wit: Resolved: This proposition will authorize the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, to levy an additional (not to exceed) \$38,800 to lease 2 (two) 66 passenger IC school buses and \$15,200 to lease 1 (one) Trans Tech Wheelchair Accessible 22 passenger school bus for each of the next five years (five annual payments) commencing with the 2020/2021 school year.

PROPOSITION NO. 3 – Ellicottville Memorial Library Tax

Shall the following resolution be adopted, to wit: Resolved: Shall the proposition be approved authorizing the Board of Education of the Ellicottville Central School District to levy taxes annually in the amount of \$65,000 and to pay over such monies to the trustees of the Ellicottville Memorial Library.

**Yes – 7
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kyle O'Donnell (University of Pittsburgh Bradford) to be a student teacher under the direction of Chris Mendell (Elementary Physical Education Teacher) from October 19, 2020 – December 23, 2020.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from William Hasper, School Bus Mechanic, effective April 8, 2020.

**Yes – 7
No – 0
Carried**

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Moved by Murphy, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Mary Ellen Racich to the substitute teacher list (non-certified) at a rate of \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Van Wicklin, Board President, due to the unique and unprecedented circumstances arising from the COVID-19 pandemic, including the Declaration of States of Emergency and mandatory closing of school buildings, the Board of Education hereby approves that the District's staff designated as Administrative employees may deliver services and perform work from a remote location, *that is approved by the Superintendent and Board of Education or their designee*, during their regular work hours. In this regard, such employees will remain "on call" for immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access is available) at which the District can reach them during this time.

**Yes – 7
No – 0
Carried**

Personnel:

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dave Pelton to the position of temporary substitute in the bus garage at a rate of \$29.90 per hour effective March 25, 2020.

**Yes – 7
No – 0
Carried**

CSE/CPSE Recommendations:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500554, 900440340, 900501228, 900500954, 900423395, 900501323, 900500286, 900450785, 900500323, 900501047) at its meeting on March 24, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (February 25 - March 18, 2020).

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Calarco, seconded by Zlockie, to adjourn the regular meeting of March 24, 2020 at 6:16 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk